

is currently accepting applications for

Part Time Fire Prevention Officer

(Approximately 20 – 30 hours per month)

The Township of Guelph/Eramosa is located at the south end of Wellington County, surrounding the City of Guelph and is a rural and small urban municipality with a population of 12,380.

The Township is seeking an experienced and certified Fire Prevention Officer. Reporting to the Deputy Fire Chief, the Fire Prevention Officer will perform a variety of duties associated with public education and fire prevention.

The Fire Prevention Officer will be responsible for inspections, fire code enforcement, fire cause determination and coordination of public education events with staff.

Minimum qualifications for this position include:

- Post-secondary graduation from Building Construction, Engineering, Fire Protection Technology or a similar program with a minimum of 5 years progressive experience in Fire Prevention or equivalent combination of education and experience.
- Graduate of the Fire Protection Technology Diploma course and / or the Fire Prevention Officer Diploma course at the Ontario Fire College or equivalent.
- Proven supervisory skills and ability to direct, evaluate and effectively manage staff.
- Strong written and interpersonal skills required, including the ability to establish effective working relationships and provide quality customer service.
- Must possess a valid driver's license recognized by the Province of Ontario.

The successful candidate will be a strong communicator, have basic knowledge of computers and be able to work independently with minimal supervision.

The salary for this position is \$25.56 per hour.

How to Apply: Send your cover letter and resume by email to humanresources@get.on.ca or by mail/in person to 8348 Wellington Rd 124, Rockwood, ON, N0B 2K0. A complete job description can be found on our web site at www.get.on.ca

**Applicants are invited to submit the required information
no later than 4:30 p.m., Friday, December 12, 2014**

The Township of Guelph/Eramosa is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. We thank all applicants, but only candidates selected for an interview will be contacted.

Personal information collected through the recruitment process will be used solely to determine eligibility for employment and handled in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.